



Glass Craft & Bead Expo 2024
April 5th– April 7th, 2024
South Point Hotel & Casino - Las Vegas, NV
Application-Contract for Table Top Display / Bead Bazaar

Table Top Displays

Includes 1-6 'draped table, 1 chair, ID sign, 3 ft back wall dividers, carpeting, waste basket, vacuuming of accessible floor space prior to show opening, Temporary Licensing fee and Wi-Fi and 5G cellular.

1st Table Cost - \$530.00

Each Additional Table Cost: \$455.00

Premium Pricing: Row A add \$100 per table

Double row end cap location add \$200

Please Note: *If you are staying at the host property, please make your reservation through our website and watch out for scam artists pretending to be the official hotel registration company.*

Official Use Only - Do Not Write in this Space

Booth No. Assigned: _____

Return completed application & deposit payment to:

Las Vegas Management

3663 E Sunset Rd Ste 509 - Las Vegas, NV 89120

Phone: 800-217-4527 or (702) 734-0070

Fax: (702) 731-3580

Website: www.glasscraftexpo.com

Returning vendors will have 30 days to rebook same exhibit space(s) contracted the previous year.

Company: _____
 (as it will appear on the booth ID sign)

Contact Name: _____
 (Represents above listed company and will be contacted regarding exhibiting)

Address: _____

City: _____ State: _____ Zip: _____

Wk. Phone: (_____) _____ Cell:(_____) _____ Fax:(_____) _____

Web Address: _____ Social Media: _____

Email Address: _____
 (Exhibitor manual and all updates will be sent to this email address)

Type of Business:

Retail Distributor Manufacturer Artist Publisher Other _____

Products to be exhibited: _____

Preferred Table Top Location:

Assignments are on a first come first served basis. **A 50% deposit is required and must accompany application / contract in order to confirm location.** (Floor plan is subject to change. LVM has the right to move exhibit space to a comparable or upgraded space.)

Preferred Table Top location: _____ **2nd choice:** _____ **3rd choice:** _____

Deposit:

- Total Table Top charge \$ _____
- Premium placement (Row A, double end cap) (+) \$ _____
- Minus 20% Credit (-) \$ _____
- Total Due (=) \$ _____
- 50% Deposit- required to reserve space (-) \$ _____
- Balance Due- Final payment due by March 5th (=) \$ _____

Please note that set up will not be allowed unless balance is paid in full.

Method of Payment:

Check Check # _____(payable to Las Vegas Management)

Credit Card **Credit Card Type** _____

Credit Card No. _____ Exp _____ Security Code _____

Name on Card: _____ **Signature:** _____

Las Vegas Management is authorized to charge listed credit card for the above listed deposit.

Can we use this credit card for final payment when it is due on 3/5/24? Yes _____ No _____ Initial _____

This signed application / contract along with the Terms and Conditions constitutes a bond between the exhibiting company and Las Vegas Management. Applicant agrees to abide by all terms, rules, and regulations set forth by LVM (available on our website: <https://www.glasscraftexpo.com/>).

To reserve your space; please return a copy of the application / contract (**signed, along with deposit**) to Las Vegas Management, 3663 E. Sunset Rd Ste 509, Las Vegas, NV 89120 or email to: support@lvmanagement.com. A countersigned copy of the application / contract will be sent to you to confirm your assigned space.

Authorized Signer, Exhibiting Company

Date

Accepted by Las Vegas Management

Date

EXHIBIT HALL: April 5th – April 7th, 2024
(Open to the public)

Friday: 8am – 6pm
Saturday: 9am – 6pm
Sunday: 10am – 3pm

Classes run April 3rd – April 7th, 2024.

IMPORTANT NOTES:

- Be sure to pick up your Exhibitor’s Packet (staff badges, forms, etc.) at registration.
- Please note that we will require a filled-out and signed tax form prior to leaving the show. This new process is due to the difficulty we have had collecting them in the past.
- Please come to Show Management only for any questions or concerns regarding your booth and booth setup.
- Exhibitor Move-In: Wednesday 4/3/24 1:00pm – 5pm & Thursday 4/4/24 8:00am – 5:00pm
Booths of 4+ can contact Show Management if you anticipate needing more time to set up.
- Exhibitor Breakdown: Sunday 4/7/24 NOT BEFORE 3:00pm TO BE COMPLETED BY 7:00pm
- We have extended the show floor hours for Friday 4/5/24 to 8am-6pm to allow students an opportunity to come to the show floor.
- Welcome back, we look forward to seeing everyone!