



Glass Craft & Bead Expo 2024
April 5th– April 7th, 2024
South Point Hotel & Casino - Las Vegas, NV
Application-Contract for Exhibit Booth Space

Standard Booth, 10' x 10'
Includes 6 'draped table, 2 chairs, ID sign, 8ft backdrops and 3 ft side dividers, carpeting, waste basket
1st Booth Cost - \$1,380.00
 (Includes vacuuming of booth space prior to show opening, Temporary Licensing Fee and Wifi and 5G cellular)
Each Additional Booth Cost: \$1,200.00
Premium Corners: please add \$100

Call for pricing on Pavilions.
Please Note: If you are staying at the host property, please make your reservation through our website and watch out for scam artists pretending to be the official hotel registration company.

Official Use Only - Do Not Write in this Space
 Booth No. Assigned: _____

Return completed application & deposit payment to:
Las Vegas Management
 3663 E Sunset Rd Ste 509 - Las Vegas, NV 89120
 Phone: 800-217-4527 or (702) 734-0070
 Fax: (702) 731-3580
 Website: www.glasscraftexpo.com

Returning vendors will have 30 days to rebook same exhibit space(s) contracted the previous year.

Company: _____
 (as it will appear on the booth ID sign)

Contact Name: _____
 (Represents above listed company and will be contacted regarding exhibiting)

Address: _____

City: _____ State: _____ Zip: _____

Wk. Phone: (_____) _____ Cell:(_____) _____ Fax:(_____) _____

Web Address: _____ Social Media: _____

Email Address: _____
 (Exhibitor manual and all updates will be sent to this email address)

Type of Business:
 Retail Distributor Manufacturer Artist Publisher Other _____

Products to be exhibited: _____

Preferred Booth Location:

Booth assignments are on a first come first served basis. **A 50% deposit is required and must accompany application / contract in order to confirm booth location.** (LVM has a right to move exhibit space to a comparable or upgraded space). Additional \$100 per corner.

Preferred booth location: 1st choice: _____ 2nd choice: _____ 3rd choice: _____

Deposit:

- Total booth charge \$ _____
- Premium corner charge (per corner) if applicable (+) \$ _____
- Minus Credits owed (20% GCBE 2020, etc.) (-) \$ _____
- Total Due (=) \$ _____
- 50% Deposit (required to reserve space) (-) \$ _____
- Balance Due** -Final payment due by March 5th (=) \$ _____
Please note that set up will not be allowed unless balance is paid in full.

Method of Payment:

Check Check # _____(payable to Las Vegas Management)

Credit Card **Credit Card Type** _____

Credit Card No. _____ Exp _____ Security Code _____

Name on Card: _____ **Signature:** _____

Las Vegas Management is authorized to charge listed credit card for the above listed deposit.

Can we use this credit card for final payment when it is due on 3/5/24? Yes _____ No _____ Initial _____

This signed application / contract along with the Terms and Conditions constitutes a bond between the exhibiting company and Las Vegas Management. Applicant agrees to abide by all terms, rules, and regulations set forth by LVM (available on our website: <https://www.glasscraftexpo.com/>).

To reserve your space; please return a copy of the application / contract (**signed, along with deposit**) to Las Vegas Management, 3663 E. Sunset Rd Ste 509, Las Vegas, NV 89120 or email to: support@lvmanagement.com. A countersigned copy of the application / contract will be sent to you to confirm your assigned space.

Authorized Signer, Exhibiting Company

Date

Accepted by Las Vegas Management

Date

EXHIBIT HALL: April 5th – April 7th, 2024
(Open to the public)

Friday: 8am – 6pm
Saturday: 9am – 6pm
Sunday: 10am – 3pm

Classes run April 3rd – April 7th, 2024.

IMPORTANT NOTES:

- Be sure to pick up your Exhibitor’s Packet (staff badges, forms, etc.) at registration.
- Please note that we will require a filled-out and signed tax form prior to leaving the show. This new process is due to the difficulty we have had collecting them in the past.
- Please come to Show Management only for any questions or concerns regarding your booth and booth setup.
- Exhibitor Move-In: Wednesday 4/3/24 1:00pm – 5pm & Thursday 4/4/24 8:00am – 5:00pm
Booths of 4+ can contact Show Management if you anticipate needing more time to set up.
- Exhibitor Breakdown: Sunday 4/7/24 NOT BEFORE 3:00pm TO BE COMPLETED BY 7:00pm
- We have extended the show floor hours for Friday 4/5/24 to 8am-6pm to allow students an opportunity to come to the show floor.
- Welcome back, we look forward to seeing everyone!